



# **The LETTA Trust**

**Admissions Appeals  
Arrangements 2023~2024**



## 1. Appeals

If you have not been offered a place at a LETTA Trust school, you are entitled to appeal against that decision to an Independent Appeal Panel. The appeal panel is independent of the council and schools in the borough.

Infant class size legislation applies to appeals for children starting reception. This means that a class must not contain more than 30 pupils with a single school teacher. Parents should note that there are only very limited circumstances where reception appeals are successful.

If you wish to appeal you can download an [admission appeals form](#) or call Pupil Services 020 7364 5006 and a form will be sent to you. You should include any evidence or supporting material with your appeal form and you **MUST** give the grounds for your appeal at the time you lodge your appeal form. Your appeal form will not be accepted unless you state the grounds for your appeal. You may appeal for more than one school.

For your appeal to be heard in June 2023, you will need to submit your appeal form by **4pm on 15 May 2023**. Appeals received after this date will result in a delay to your appeal being heard. Please read the [appeal timetable 2023](#) for more information. Primary appeals will take place from June to July 2023.

An invitation letter giving you details about your hearing will be sent by the Clerk to the Independent Appeal Panel at least 10 school days before the hearing. Any additional evidence or supporting evidence must be sent at least 5 school days before the hearing. Additional paperwork received on the day of the appeal hearing will not be taken into account.

You will receive a letter from the Clerk informing you of the decision of the independent panel 5 days after the last hearing for all the appeals held for that particular school.

**For further information, visit;**

[https://www.towerhamlets.gov.uk/ignl/education\\_and\\_learning/schools/school\\_admissions/primary\\_school\\_admissions.aspx](https://www.towerhamlets.gov.uk/ignl/education_and_learning/schools/school_admissions/primary_school_admissions.aspx)